



Approved 6-18-14

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
May 21, 2014 - 3:30 p.m.**

Members Present: Halette Fealey arrived at 3:34 pm
Teresa Kim Quale
Laraine Rodgers
Peggy Sharp-Chamberlain, Chair
Doug Sydnor
Mary Wilber, Vice Chair

Absent: Mark Shimelonis, Secretary

Staff Present: Carol Damaso, Library Director
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs
Kathy Coster, Senior Manager, Youth, Adult & Marketing Svcs
Jennifer Mabry Ragsdale, Senior Management Analyst
Beckie Gallivan, Collection Management & Metadata Services Manager
Medina Zick, Youth & Teen Services Coordinator
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Board Chair Sharp-Chamberlain called the meeting to order at 3:31 PM.

APPROVAL OF MINUTES

Board Member Sydnor called for a motion to approve the Minutes of the April meeting. Vice Chair Wilber seconded and the motion passed 5-0 (Board Secretary Shimelonis absent, Board Member Fealey arrived late).

OPEN CALL TO THE PUBLIC (ARS 38-431.02)

There were no members of the public present.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Library Director's Report – Carol Damaso

Director Damaso updated the Library Board on the status of Palomino Library and reported that she met with staff to discuss any issues. She reported that three staff members from Palomino Library moved to other positions in the Library System. Director Damaso stated that the City Manager asked that the Library give up five vacant positions; 3 Page Assistants, 1 Library Aide and 1 Library Assistant, all of which were part-time positions.

Director Damaso reported that all of the Branch Managers have been moved to different branches; Carolyn Malhoit to Arabian Library, Melissa Orr to Mustang Library and Anna Mathews to Civic Center Library. The two remaining branches, Appaloosa and Palomino, will have a Librarian III as the Branch Manager, and Sky Larsen was just offered the position at Appaloosa Library. An external recruitment will go out for the Palomino position.

Director Damaso presented the updated Organizational Chart for the Library system, which categorizes employees by branch.

Director Damaso reported that the Library recently received two LSTA (Library Services & Technology Act) grants, one for \$44,000 for a new digital media lab and improvements in Eureka Loft, and one for \$25,900 for thematic displays of high interest children's materials, including the use of iPads.

Director Damaso provided a budget update, stating that the operating budget for Library materials is \$995,360. Maricopa County is funding \$323,542 for materials and the State Library is purchasing a significant amount of databases for Scottsdale Public Library use.

Director Damaso reported on her trip to San Francisco for a conference sponsored by IMLS (Institute of Museum and Library Services), which focused on "Learning Spaces in Libraries."

Customer Comment Report – Carol Damaso

There were no comments about the report.

Library Highlight – Medina Zick

Youth and Teen Services Coordinator Medina Zick provided a presentation on the upcoming summer reading program.

RASSNER LIBRARY ENDOWMENT DISBURSMENT

Board Member Sydnor called for a motion to approve the disbursement of the Rassner Library Endowment. Board Member Rodgers seconded and the motion passed 6-0 (Board Secretary Shimelonis absent).

NATIONAL LIBRARY LEGISLATIVE DAY REPORT FROM BOARD MEMBER RODGERS

Board Member Rodgers reported on her visit to Washington DC for National Library Legislative Day and provided information with a PowerPoint presentation and a handout.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Board Member Sydnor announced that he received a survey asking to rank the top 100 buildings in Arizona and both Appaloosa Library and Arabian Library were on the list of 150 candidates.

Board Chair Sharp-Chamberlain announced that she and Board Member Rodgers will present library information to a group of low-income and disabled seniors at the HUD Assisted Living Center in Scottsdale on June 5th.

Vice Chair Wilber announced that she has applied for a second term to the Library Board.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:16 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary